

Carmel United Methodist Church

JOB TITLE	Director of Youth Ministry
Hours/Week	40 weekly, salaried
Supervisor	Associate Pastor

POSITION SUMMARY

The Director of Youth Ministry is responsible for leading and growing a dynamic, Christ-centered youth ministry that nurtures faith for students grades six through twelve. This individual will develop and implement weekly youth programming, oversee the confirmation program for middle school students, and coordinate multiple youth retreats throughout the year. The Director of Youth Ministry will work to provide a ministry that helps students and parents connect, grow, and serve.

PRINCIPAL RESPONSIBILITIES

Youth Programming & Confirmation

- Plan, coordinate, and lead engaging weekly youth programs that foster spiritual growth and community.
- Develop and implement biblical curriculum for youth ministry that aligns with the church's theological traditions and values.
- Oversee the confirmation program for middle school students, including curriculum selection, scheduling, and working alongside mentors and parents.
- Organize and lead youth retreats, mission trips, and service projects that provide opportunities for faith formation and leadership development.
- Create an inclusive and welcoming environment where all youth feel valued and encouraged in their faith journey.

Volunteer Recruitment & Mentorship

- Identify, recruit, train, and mentor volunteer leaders to assist with youth ministry programs.
- Provide ongoing training, support, and encouragement for volunteers
- Cultivate leadership opportunities for students within the youth ministry and greater church community.

Social Media & Content Creation

- Develop and manage social media platforms to engage youth and their families, promoting events and sharing faith-based content.
- Create digital and print materials for youth ministry events, including flyers, newsletters, and devotionals.
- Utilize technology and media effectively to enhance communication and outreach efforts.

Pastoral Care & Family Engagement

- Build strong relationships with students and their families through regular communication, pastoral care, and presence at key events.
- Provide guidance and support to youth and families navigating spiritual, personal, and social challenges.

- Partner with parents to equip them as primary faith influencers in their children’s lives.
- Partner with Children’s Ministry to grow youth as mentors and supporters of younger children in our church, through Vacation Bible School and other Children’s Ministry events
- Assist Pastoral staff with other duties as needed (congregational care, special events, worship, etc.)

KNOWLEDGE, SKILLS, ABILITIES AND COMMUNICATIONS

A. Specific Technical Knowledge	Email, Social Media, Microsoft Office (Word, Excel, PowerPoint)
B. Self-Management	Self-motivated, relationship skills with teens and adults
C. Leadership	Able to lead students and adults; Delegating roles
D. Educational Requirements/Experience	At least 2 years of youth ministry experience (either as a leader or volunteer); College degree recommended; working knowledge of creative programming
E. Faith	A personal love and passion for Jesus and sharing that faith with others

ADDITIONAL REQUIREMENTS

- Maintain God-ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third and the ministry fourth.
- Be loyal to the vision and staff of Carmel UMC and always protect the unity of the church.
- Demonstrate a Christ-like attitude through all interactions with the congregation, staff, and volunteers.

BENEFITS

- Health and Dental Insurance
- Paid vacation
- Twelve paid holidays per year